



**Waterford Lakes Community Association  
Architectural Review Committee Minutes  
July 5, 2022**

1. Call to Order: 6:34PM by Beatress Little
2. Quorum Established: Mark Coleman (chair) was absent with notice, Beatress Little and Jason Frank were present
3. Proof of Notice: WLCA website and at WLCA main office
4. Minutes from June 14, 2022 meeting
  - a. Motion to approve as written was made by Jason Frank, and seconded by Beatress Little
  - b. Vote 2:0- motion carried
5. Adoption of Agenda: Approved as written.
6. Special Guests:
  - a. Becky Black, Alexandria Zook, Dennis Horazak, and Patrick Carey (Homeowner from Barrington)
7. New Business:
  - a. Total Applications: 9      Approved: 8      Disapproved: 1      Tabled: 0
  - b. Feedback for ARC Guidelines Committee:
    - i. Fence colors vary by material. PVC fences shall be white, tan, or grey in color, whereas Aluminum fences shall be black or white in color.
8. Next meeting: July 12, 2022 at WLCA Main Office
9. Motion to adjourn was made by Jason Frank and seconded by Beatress Little. Motion carried 2:0. Meeting was adjourned at 7:45PM

  
7/12/22



**Waterford Lakes Community Association  
Architectural Review Committee Meeting Minutes  
July 12, 2022**

1. Meeting called to order at 6:35PM by chair
  - a. Quorum Established: Mark Coleman (chair), Beatress Little, Jason Frank (absent with notice)
2. Proof of Notice: WLCA website and at WLCA main office
3. Reviewed minutes from July 5, 2022 meeting
  - a. Motion to approve as written: Mark
  - b. Second: Beatress
  - c. Motion carried: Vote 2:0
4. Adoption of Consent Agenda:
  - a. Approved as written: Vote 2:0
5. Special Guests:
  - a. Alexandria Zook, Donna Lendvay, Keith Boyd
6. New Business:
  - a. Tabled discussion on ARC meeting cadence till all members are present
  - b. **\*\*Please see log sheet agenda for this week's ARAs\*\***
  - c. Total Applications: 3
  - d. Approved: 2
  - e. Disapproved: 1
  - f. Tabled: 0
  - g. Feedback for ARC Guidelines Committee:
    - i. None at this time
7. Next meeting: July 19, 2022 at WLCA Main Office
8. Meeting Adjourned at 7:45PM
  - a. Motion: Beatress
  - b. Second: Mark
  - c. Motion carried: Vote 2:0

*Approved as written*


A handwritten signature in blue ink, appearing to be "Mark Coleman".

*7/19/22*



**Waterford Lakes Community Association**  
**Architectural Review Committee Meeting Minutes**  
**July 19, 2022**

1. Meeting called to order at 6:33PM by chair
  - a. Quorum Established: Mark Coleman (chair), Beatress Little, Jason Frank (absent with notice)
2. Proof of Notice: WLCA website and at WLCA main office
3. Reviewed minutes from July 12, 2022 meeting
  - a. Motion to approve as written: Mark
  - b. Second: Beatress
  - c. Motion carried: Vote 2:0
4. Adoption of Consent Agenda:
  - a. Approved with one addition under New Business
  - b. Vote 2:0
5. Special Guests:
  - a. Alexandria Zook, Becky Black, Keith Boyd, Reggie Shribbs
6. New Business:
  - a. Reviewed and discussed HOA Life website that will guide future applications/operations
  - b. Discussion on ARC meeting cadence
    - i. Proposal to move to bi-weekly instead of weekly
    - ii. Also considering having committee members only be required to attend every other week, switching off to maintain a weekly review cadence
    - iii. Will approach the Board of Directors at the 7/25/22 meeting with a proposal to skip meetings when ARA volume is low and there are no urgent/pressing needs to address
    - iv. Will continue discussing options at future meetings
  - c. \*\*Please see log sheet agenda for this week's ARAs\*\*
  - d. Total Applications: 2
  - e. Approved: 2
  - f. Disapproved: 0
  - g. Tabled: 0
  - h. Feedback for ARC Guidelines Committee:
    - i. Does a hand-written diagram qualify as a survey? May need to state/define this somewhere in the rules/regulations.
7. Next meeting: July 26, 2022 at WLCA Main Office
8. Meeting Adjourned at 7:43PM
  - a. Motion: Beatress
  - b. Second: Mark
  - c. Motion carried: Vote 2:0

  
7/26/22



**Waterford Lakes Community Association  
Architectural Review Committee Meeting Minutes  
July 26, 2022**

1. Meeting called to order at 6:35PM by chair
  - a. Quorum Established: Mark Coleman (chair), Beatress Little, Jason Frank
2. Proof of Notice: WLCA website and at WLCA main office
3. Reviewed minutes from July 19, 2022 meeting
  - a. Motion to approve as written: Beatress
  - b. Second: Jason
  - c. Motion carried: Vote 3:0
4. Adoption of Consent Agenda:
  - a. Approved as written
  - b. Vote 3:0
5. Special Guests:
  - a. Alexandria Zook, Becky Black, Keith Boyd
6. Old Business:
  - a. Continued discussion on ARC meeting cadence:
    - i. Will continue weekly for now until the process speeds up
    - ii. Will keep the option to skip a week if volume is low (say less than 5 ARAs to review)
7. New Business:
  - a. \*\*Please see log sheet agenda for this week's ARAs\*\*
  - b. Total Applications: 9
  - c. Approved: 6
  - d. Disapproved: 3
  - e. Tabled: 0
  - f. Feedback for ARC Guidelines Committee:
    - i. Consider developing regulations for allowing trashcan/equipment barriers on the sides of homes.
8. Next meeting: August 2, 2022 at WLCA Main Office
9. Meeting Adjourned at 8:05PM
  - a. Motion: Jason
  - b. Second: Beatress
  - c. Motion carried: Vote 3:0

A handwritten signature in blue ink, appearing to read "Mark Coleman".

8/2/22